

Assistance for Business Clinics 2012

The Assistance for Business Clinics are designed to assist **New** and **Established** employers, accountants, bookkeepers, human resource professionals and lawyers to proactively prevent unnecessary claims and/or charges by providing updated reporting of state withholding, Unemployment Tax requirements, minimum wage laws, overtime laws, civil rights laws, tax incentives, embezzlement, and federally funded contracts for small businesses.

Presentations Include:

Department of Labor & Industry

- Labor Standards - Wage & Hour
- Human Rights
- Unemployment Insurance Tax
- Unemployment Insurance Benefits
- Workers' Compensation

Department of Revenue

- Withholding Tax

Department of Justice

- Embezzlement

Department of Transportation

- Federal Contracts for Small Businesses

Clinic Schedule:

7:30 - 8:00am Registration
8:00 - 5:00pm Opening Remarks & Agency presentations
Lunch breaks will vary from city to city

City	Date	Location	Sponsor	Fee
Livingston	April 18	Best Western	Job Service (JSEC)	\$45/35/30***
Kalispell	April 25	Hilton Garden Inn	Chamber of Commerce	\$55
Glasgow	May 8	Cottonwood Inn	Chamber of Commerce	\$40/50*
Sidney	May 9	Elks Lodge	Chamber of Commerce	\$35/45*
Miles City	May 10	Miles Community College Rm. 106	Chamber of Commerce	\$30
Helena	May 17	Red Lion	Chamber of Commerce	\$50
Bozeman	May 22	Best Western Gran Tree	Chamber of Commerce	\$50/60*
Great Falls	May 31	Holiday Inn	Chamber of Commerce	\$50/60*
Missoula	June 5	Holiday Inn - Downtown	Chamber of Commerce	\$50/60*
Havre	June 13	MSU Northern - Applied Tech Bldg.	Chamber of Commerce	\$30
Billings	June 21	MSU Downtown Campus - IIIA	MSU - Billings	\$50
Lewistown	Sept. 5	Yogo Inn	Job Service (JSEC)	\$50
Polson	Sept. 13	County Health Dept.	Job Service (JSEC)	\$40/35**
Butte	Sept. 26	La Quinta Inn & Suites	Chamber of Commerce	\$45
Hamilton	Oct. 3	Bitterroot Inn	Chamber of Commerce	\$40/45*

Registration fees are set by the local sponsor to cover facility costs, including lunch. For more information or to register, contact your local sponsor (sponsor information on back of form). **Enrollment may be limited so respond as soon as possible. Send your registration form and check payable to your local sponsor.**

*Higher prices indicated are for participants that not current chamber members, ** is the rate for two or more attending participants from the same business/company and ***offers early bird savings prior to 3/30/12.

Registration Form - Assistance for Business Clinic

Name of Business _____ Phone Number _____

Address _____ Town/Zip _____

E-mail Address _____ Number Attending _____

Names of Attendees: _____

Check if need: ☐ CPE (8.50 hrs) ☐ CLE (Unknown at this time) and/or ☐ HRCI (Unknown at this time) credits

ASSISTANCE FOR BUSINESS CLINIC SPONSOR AND/OR CONTACT ADDRESSES

Billings

College of Professional Studies
MSU Billings Downtown Campus
112 N Broadway
Billings MT 59101
896-5890

Sidney

Chamber of Commerce
909 S Central Ave
Sidney MT 59270
433-1916

Glasgow

Chamber of Commerce
PO Box 832
Glasgow MT 59230
228-2222

Bozeman

Chamber of Commerce
2000 Commerce Way
Bozeman MT 59715
586-5421

Kalispell

Chamber of Commerce
15 Depot Park
Kalispell MT 59901
758-2800

Miles City

Chamber of Commerce
511 Pleasant
Miles City MT 59301
234-2890

Havre

Chamber of Commerce
PO Box 308
130 5th Ave
Havre MT 59501
265-4383

Helena

Chamber of Commerce
225 Cruse Ave Suite A
Helena MT 59601
442-4120

Missoula

Chamber of Commerce
PO Box 7577
825 E Front Street
Missoula MT 59807
543-6623

Great Falls

Chamber of Commerce
100 1st Ave North
Great Falls MT 59401
761-4434

Polson

Job Service Employer Cmte
417 B Main
Polson MT 59860
883-7885

Butte

Chamber of Commerce
1000 George St
Butte MT 59701
723-3177

Lewistown

Job Service Employer Cmte
300 First Ave N
Lewistown MT 59457
538-8701

Hamilton

Chamber of Commerce
105 E Main
Hamilton MT 59840
363-2400

Livingston

Job Service Employer Cmte
220 E Park
Livingston MT 59047
222-0520